



Town of Littleton School Committee

33 Shattuck St. * P.O. Box 1486 * Littleton, MA 01460-4486 *
Phone: (978) 540-2500 * Fax: (978) 486-9581 * Website: www.littletonps.org



JEN GOLD, Vice Chair
STACY DESMARAIS, Member

JUSTIN MCCARTHY, Chair

BINAL PATEL, Member
ELAINE SANTELMANN, Clerk

**School Committee Meeting
Littleton Police Station Community Room
500 Great Road
Hybrid
January 11, 2024
7:00 PM**

<https://www.littletonps.org/school-committee/school-committee-calendar>

VIDEO OR CALL WILL BE MUTED UPON JOINING MEETING.

Please use the "RAISE YOUR HAND" feature in the zoom meeting to ask to speak.

PARTICIPANTS/ATTENDEES ARE REMINDED THAT BY JOINING THIS MEETING THAT YOU CONSENT TO YOUR LIKENESS AND AUDIO BEING USED AND REBROADCAST BY LCTV

This Rebroadcast meeting can be viewed online at LCTV On-Demand at <https://littleton.vod.castus.tv/vod>

*****A G E N D A*****

*The Littleton Public Schools' **MISSION** is to foster a community of learners who strive for excellence and prepare each student to be a successful, contributing citizen in a global society. As a district, we commit to evolve together as a diverse community through education, accountability, and compassion.*

7:00 I. ORGANIZATION

1. Call to Order
2. Pledge of Allegiance
3. Consent Agenda
 - Minutes – December 14, 2023
 - Oath to Bills and Payroll

7:05 II. INTERESTED CITIZENS

7:10 III. RECOGNITION

1. **Student Representative(s) Report:** *Student Representative(s), will give a report of events for each school.*
2. **Upcoming Connections Speaker Series Event:** *January 16th, in the LMS Cafetorium. Topic for the event is Universal Design for Learning within a Multi-Tiered System of Support with presenter Tara Trainor.*
3. Other

7:15 IV. NEW BUSINESS

1. **Financial Policies Working Group (5 Min):** *School Committee will appoint a School Committee member to join the Financial Policies Working Group.*

It is the policy of the Littleton Public Schools not to discriminate on the basis of race, gender, religion, national origin, color, homelessness, sexual orientation, gender identity, age or disability in its educational programs, services, activities or employment practices. Further information may be obtained by contacting Lyn Snow, District Equity Coordinator at 978-540-2500, lsnow@littletonps.org or 33 Shattuck Street, P.O. Box 1486, Littleton, MA 01460.

*The Littleton Public Schools' **MISSION** is to foster a community of learners who strive for excellence and prepare each student to be a successful, contributing citizen in a global society. As a district, we commit to evolve together as a diverse community through education, accountability, and compassion.*

7:20 V. PRESENTATIONS

- 1. Esports Presentation 10 Min:** *High School Library Media Educator, Paul Orzech, will give a presentation on Esports.*
- 2. New School Improvement Plan Updates, Standard 5 Technology (4 schools, Principals) 30 Min:** *School-based administrators will discuss their School Improvement Plans that align with Standard Five of the District Strategic Plan.*
- 3. Instructional Technology Update (District) 15 Min:** *Instructional Technology Coordinator, Julie Lord, will give an Instructional Technology Update.*
- 4. Financial Update (District) 5 Min:** *Business Manager, Steve Mark, will give a financial update.*

8:20 VI. INTERESTED CITIZENS

8:25 VII. SUBCOMMITTEE REPORTS

1. PMBC

2. Budget Subcommittee

3. Policy Subcommittee: (see LPS website to view all policies)

Motion to accept the second reading of the following modified policies:

BEDH - PUBLIC PARTICIPATION AT COMMITTEE MEETINGS

BG - SCHOOL COMMITTEE POLICY DEVELOPMENT

BHE - USE OF ELECTRONIC MESSAGING BY SCHOOL COMMITTEE MEMBERS

BIBA-SCHOOL COMMITTEE MEMBER CONFERENCES, CONVENTIONS, AND WORKSHOPS

BJ - SCHOOL COMMITTEE LEGISLATIVE PROGRAM

Motion to accept the second reading of the following policies as current:

BEDF - VOTING METHOD

BEDG - MINUTES

BGB - POLICY ADOPTION

BIA - NEW COMMITTEE MEMBER ORIENTATION

BID - SCHOOL COMMITTEE MEMBER COMPENSATION AND EXPENSES

BK - SCHOOL COMMITTEE MEMBERSHIPS

**4. Shaker Lane Building Committee Update (Stacy Desmarais
Superintendent Clenchy)**

8:30 VIII. ADJOURNMENT/EXECUTIVE SESSION

**Motion to move into Executive Session for the purpose of Contract
Negotiations with no intention to return to Open Session.**

Next School Committee Meeting

January 25, 2024

7:00PM

Littleton Police Station Community Room

It is the policy of the Littleton Public Schools not to discriminate on the basis of race, gender, religion, national origin, color, homelessness, sexual orientation, gender identity, age or disability in its educational programs, services, activities or employment practices. Further information may be obtained by contacting Lyn Snow, District Equity Coordinator at 978-540-2500, lsnow@littletonps.org or 33 Shattuck Street, P.O. Box 1486, Littleton, MA 01460.

*The Littleton Public Schools' **MISSION** is to foster a community of learners who strive for excellence and prepare each student to be a successful, contributing citizen in a global society. As a district, we commit to evolve together as a diverse community through education, accountability, and compassion.*



Town of Littleton School Committee

33 Shattuck St. * P.O. Box 1486 * Littleton, MA 01460-4486 *
Phone: (978) 540-2500 * Fax: (978) 486-9581 * Website: www.littletonps.org

JEN GOLD, Vice Chair
STACY DESMARAIS, Member

JUSTIN MCCARTHY, Chair

BINAL PATEL, Member
ELAINE SANTELMANN, Clerk

SCHOOL COMMITTEE MINUTES December 14, 2023 7:00PM

PRESENT: Justin McCarthy
Jen Gold
Stacy Desmarais
Elaine Santelmann
Binal Patel

ALSO PRESENT: Kelly Clenchy
Steve Mark
Karen Solomonides

NOT PRESENT:

CALL TO ORDER

Justin McCarthy called the meeting to order at 7:00p.m.

On a motion by Justin McCarthy and seconded by Jen Gold it was voted to approve the November 30, 2023, consent agenda as presented. (AYE: Unanimous).

INTERESTED CITIZENS

None

RECOGNITION

- Student Representative(s) Report:** Student Representative, Jay Kang gave an update of events for each school.
- Superintendent Clenchy recognized:** Adam DeCoste and the cast for a wonderful performance of MacBeth, it was outstanding. I would also like to recognize Hillary Bridge and Ashley Sheldon for a wonderful LHS and LMS winter concert performance, The Pearl Harbor Day Aviation display on November 7th. Thank You to Major Cavallo. I'd also like to thank Keith Comeau for organizing the event,

It is the policy of the Littleton Public Schools not to discriminate on the basis of race, gender, religion, national origin, color, homelessness, sexual orientation, gender identity, age or disability in its educational programs, services, activities or employment practices. Further information may be obtained by contacting Lyn Snow, District Equity Coordinator at 978-540-2500, lsnow@littletonps.org or 33 Shattuck Street, P.O. Box 1486, Littleton, MA 01460.

Our mission is to foster a community of learners who strive for excellence and prepare each student to be a successful, contributing citizen in a global society.

the Littleton fire department, police department, LCTV. A special thank you to Kirby Dolak for putting together the Pearl Harbor Aviation Display slideshow. A big thank you to the Mighty Oak Fund on their general donation of \$2,000 to the school department for unrestricted use on approval of the superintendent. Thank you to Bobby Generac and their Mighty Oak Fund for that very generous gift.

Justin McCarthy: That's below our threshold, we don't have to vote that in?

Steve Mark: Yes, \$5,000 is our threshold.

PRESENTATIONS - Please see presentations in packet for further details.

1. Athletics Update: Mike Lynn presented on the 2023-2024 fall/winter sports. Recap of fall athletics, participation for LHS and LMS. The 2023 unified basketball team has an undefeated record. 2023 LHS varsity boys cross country team are sectional champions. Class of 2023 Tim Rank is MIAA division 3 state champ. 2023 LHS varsity girls soccer team are league champions and made it to the MIAA final four. 5 LHS students participated in NLI signing day on November 8th.

Mike Lynn also gave an update on the Alumni field which opened fall of 2017 and 13 seasons have been played.

Mike Lynn also gave an update on the winter athletics preview at LHS winter sport participation numbers.

Jen Gold: Thank you as always, you're running an incredible program for a relatively small town. Very impressed as always. I love all of the partnerships with the other towns. It must be a lot of work coordinating with the different schools.

Mike Lynn: The co-ops are interesting, they are 2 years at a time. It's a good amount of paperwork, but it's worth it.

Binal Patel: Is the middle school sport 6, 7 and 8th?

Mike Lynn: For the sports that fill up or require cuts, it's 7th and 8th. For the sports that are not filling the rosters completely it's 6th, 7th and 8th.

Justin McCarthy: So we did a couple of things that potentially impacted the success or not of the program, one of which was a change in start times. Do you have any feedback for us as to how your first season went with a later dismissal? We also assessed the fees for athletics and I'm sure some families incurred a modest to substantial increase in their out of pocket expenditure. If you could give us some feedback on those two topics?

Mike Lynn: The start and end time, somewhat impactful but not that bad. It was a little tricky in the beginning, but we worked things out as far as coordinating with the schools that were so used to our 3:30 starts. It has had an increase in some of our dismissals because of athletics particularly during the MIAA tournament when we may be traveling a good distance. In the winter season we have some dismissal again with our co-ops, it's a little tricky because our kids that swim have to get to Bromfield to catch that bus, so that's a sport that comes to mind that has had a good amount of dismissals. We've made the adjustments and I think it's pretty much non impactful, honestly at this point. In regards to fees, not a lot of push back. I think wherever you look things have gone up in cost, it's been over 18 years we haven't raised costs. It was a \$50 dollar increase and the family cap was also raised.

83 **Justin McCarthy:** In the event the football team continues to see diminishing participation do we have a
84 backup plan in place for our co-op? Is there another surrounding town that is experiencing similar enrollment?
85

86 **Mike Lynn:** Yes, unfortunately there is no natural school that we can pull into our program because the
87 schools around us either have their own football program or they've already been pulled into a school. So I
88 would already be pursuing that if there was a school that was close enough for that to make sense and be
89 feasible. We had that preliminary talk with Ayer/Shirley. Those types of things would be more of a merger if
90 they were to happen because we're talking about 2 schools that have existing football programs. We've had
91 football since 1965 so we're coming up on 60 years. We are doing what we can to keep it going. We have
92 definitely seen a decrease in participation. In 2017 we had 58 players and now we had 28 this fall.
93

94 **Justin McCarthy:** Is volleyball a winter sport?
95

96 **Mike Lynn:** So for girls it's a fall sport, boys it's a spring sport. I have had some preliminary talk with Steve
97 Kendall from Ayer/Shirley about doing a potential co-op there, where we offer field hockey and they offer
98 volleyball. For us we can definitely demonstrate the need.
99

100 **Justin McCarthy:** I was just interested in if there's a more formal process or informal process for students
101 interested in expanding the athletic offering.
102

103 **Mike Lynn:** So volleyball is really the only sport we honestly don't have. There's been some interest
104 expressed over the years, it comes and goes. Starting a volleyball program there would be some cost to that.
105 There are things that we don't have that we would need, but I'm sure we could handle that. The bigger thing is
106 that the schools that offer volleyball typically start about mid size in our league to the larger schools.
107

108 **Justin McCarthy:** Do you see other districts having a secondary turf field? Like are schools adding additional
109 fields in town? Is that the trend still? I mean would we benefit from a long term planning process to turf the
110 inside of the track for example?
111

112 **Mike Lynn:** Certainly, if you build it they will come. It's the feature field, it's the field people want to be on
113 most. We made a conscious effort when we opened that field that we were going to put the sports that tend to
114 be hard on fields, football and lacrosse are 1 and 2 as far as damaging to fields. You raised a good point if
115 there was an opportunity to get a second turf field it would make sense.
116

117 **2. Superintendent Goals 2023-2024: Please see presentation in the packet:** Superintendent Kelly
118 Clenchy presented his goals for the 2023-2024 school year. The first year we do a formative evaluation
119 which we touch base in terms of what I am doing with my goals and also the 10 elements that I'm
120 focusing on. The education evaluation system is a 2 year cycle. The second part is a summary of what you
121 got last year. You had the opportunity to go through that. The 10 elements that are chosen for my
122 evaluation align with the administrators elements and the teachers' elements. So there are two goals, a
123 professional practice goal and the student learning goal and other goals.
124

125 **Elaine Santelmann:** I'm grateful that you are connecting everything to district goals as well as to the
126 superintendent rubric. I know you're at the beginning of your 2 year cycle, but as your professional practice
127 goal I'm just curious if you've already identified any professional development opportunities that you're
128 interested in pursuing?
129

130 **Superintendent Kelly Clenchy:** Yes, update on DEIB, MTSS, UDL.
131

132 **Justin McCarthy:** Thank you very much for sharing these goals. It's important for the public to hear them. It
133 helps us sort of continue to support the mission of the district and the policy and the budget. My personal
134 opinion is you're checking off all the right boxes.

135

136 **Elaine Santelmann:** The 12 additional goals really demonstrate the broad scope of your responsibility. I'm
137 wondering if as part of the formative which will be in the spring, the expectation could be to only focus on 6
138 to 8. So I was wondering how you would feel about prioritizing the ones that are most important to you to
139 provide evidence, that way you're not having to provide evidence on things that are maybe on the more
140 routine end of the job vs the highest priorities.

141

142 **Superintendent Kelly Clenchy:** I firmly believe it needs to be more of a discussion. Not only evidence but
143 conversation, a narrative. The goals are linked and I'm fine with that. But what I'm trying to do is link these
144 goals to the 10 elements that you need to look at as well. There may be more, I don't have to tell you, the
145 superintendent has many responsibilities. This was the limit that I have to take a look at.

146

147 **Elaine Santelmann:** My suggestion is to support you by focusing on the things that you listed, especially
148 with the PD that you were talking about wanting to attend for your professional practice goal. Those things
149 are what's most important to you right now. Like you said it's always nice when you can get one initiative to
150 support another initiative, it helps prioritize. You have a huge job, it's very broad and it's hard to prioritize
151 everything all the time. So one of our jobs as school committee is to vote to approve the superintendent goals.

152

153 **On a motion by Elaine Santelmann and seconded by Stacy Desmarais it was voted to approve the**
154 **Superintendent's goals for 2023-2025. (AYE: Unanimous).**

155

156 **3. New School Improvement Plan Updates, Standard 2: Professional Development (K-5 Presentation**
157 **and 6-12 Presentation).** Please see presentation in packet: Michelle Kane, Cheryl Temple, Jason
158 Everhart and Keith Comeau presented their goals, action steps and indicators of success for the plan.

159

160 **Elaine Santelmann:** I really appreciate you really listening to the needs of the teachers.

161

162 **Superintendent Kelly Clenchy:** Do we still have a number of staff who are still pursuing Middlesex
163 certification to teach dual enrollment courses?

164

165 **Keith Comeau:** We do have staff that are offering dual enrollment courses at the high school that are adjunct
166 professors. Their courses are through Middlesex Community College. So this year we have English Comp I,
167 US History After 1877, Latin 3 and 4, Statistics and Anatomy and Physiology.

168

169 **Justin McCarthy:** This is the first time that we've got the administrators here that we had a change in format
170 to the parent teacher conferences. I was curious if there was feedback, good, bad, no feedback. I was curious
171 from a building level if you have heard feedback from the community.

172

173 **Jason Everhart:** I've talked with each of the teams the week following to just get a sense. To be honest I
174 think there was a lot of trepidation going into it. How are you going to fit this all in one day? I will say that
175 almost every teacher prefers it this way over the old way. The families seemed very happy. From the middle
176 school level it worked out really well.

177

178 **Cheryl Temple:** I think that conferences went fine for Russell Street. A couple parents wished that they had
179 an evening opportunity. Some people relied on that evening conference time and we didn't have that this year.

180

181 **Keith Comeau:** At the high school we were able to expand the number of conferences that we had with a
182 longer day from the evening. We saw a similar distribution of meetings between staff. There's some of the
183 core content areas that were fully booked and the specialists were not fully booked, both of which are pretty
184 typical at high school level. We had a steady stream of people throughout the course of the day, we had
185 counselors out in the lobby as well. We had supportive resources for parents. The day went really well.

186
187 **Michelle Kane:** I was able to talk with the staff and I agree with Cheryl and Jason. The staff really liked it.
188 They said to me that they really appreciated this whole day focusing on families as opposed to early release;
189 being a teacher being in front of kids and kid talk and then in the afternoon changing hats and being adult
190 conversation and being exhausted. I brought it up to the school council this week to hear feedback from the
191 school council reps and families. They said they felt it was a bit rushed. The second grade is big, it's 23 and 24
192 so those were really fast conferences. I think they got 10 to 12 minutes just to fit all the families in. The other
193 grades were able to sustain the 15 minutes that we had in the past. Overall pretty good.

194
195 **4. District Professional Development Plan for 2023-2024 School Year.** Please see presentation in packet:
196

197 **Superintendent Kelly Clenchy:** Just a comment, sometimes we take things for granted and those of you that
198 have a taste of education should hopefully be raising your eyebrows on this because it's really difficult to get
199 teachers to build confidence and offer other presentations to colleagues. It doesn't happen easily. This is one
200 of the goals that when we came together 13 years ago we talked about the importance of building our teachers
201 up and giving them those skill sets so they're confident to take those extra steps next to this. Nineteen
202 proposals for a district this size is really incredible. I just wanted to really emphasize that point. We're
203 fortunate we have very skilled teachers.

204
205 **Elaine Santelmann:** I want to express how impressed I am with the balance that you need between the
206 building-led, the district-led and the faculty-led. I was just curious how you build that every year? Do you
207 have a vetting process with the sessions that are faculty-led to make sure that they are targeting certain goals
208 the district shares?

209
210 **Elizabeth Steele:** I can't take credit. We've had great structures for PD in the past. Our professional
211 development council reviews all of our faculty led proposals and discusses them. We do ask that it be
212 connected to either the school improvement plan or the district improvement plan and in some way, shape or
213 form. That helps us keep everything moving forward, but it still allows for some uniqueness to come in
214 particular ways. It's a collaboration of administrators coming forward and working together and the PDC
215 helping to guide those things.

216 217 **NEW BUSINESS**

218 **1. Justin McCarthy:** Steve Venuti, chair of the Finance Committee, shared that they are looking to
219 reestablish the Financial Policies working group in Littleton. The group consists of two Finance Committee
220 members, two Select Board members and one member of the School Committee. Also, the Treasurer and the
221 Finance Director, but in the absence of the Finance Director presently it goes to the interim Town
222 Administrator. The group will review the existing financial policies and make recommendations.
223 Recommendations for the position are due to the Select Board and the Finance Committee and they're hoping
224 whether it be tonight or next meeting we need to appoint someone to this committee. The kickoff will be at
225 some point in January. We don't have to appoint someone tonight because we'll have the meeting in January,
226 but it's really not a controversial topic or anything. We'll need a volunteer. This would be someone from the
227 School Committee willing to attend a couple meetings working with the group I outlined, making a positive
228 impact on our community.

229
230 **Justin McCarthy:** We will wait till the next meeting to appoint someone.

231

232 **INTERESTED CITIZENS**

233 **None**

234

235 **SUBCOMMITTEE REPORTS**

236 **1. PMBC:** We are still working on the high school roof, they are waiting for some supplies that keep getting
237 delayed. So hopefully it will be done by Christmas.

238

239 **2. Budget Subcommittee:** Please see the presentation in packet on modified policies.

240

241 **Justin McCarthy:** We are going to set up a meeting for January where there will be an opportunity to go
242 through the budget with us and a capital request.

243

244 **On a motion by Binal Patel and seconded by Elaine Santelmann it was voted to accept the first reading**
245 **of the following modified policies: BEDH, BG, BHE, BIBA, BJ (AYE: Unanimous).**

246

247 **On a motion by Binal Patel and seconded by Elaine Santelmann it was voted to accept the first reading**
248 **of the following policies as current: BEDF, BEDG, BGB, BIA, BID, BK (AYE: Unanimous).**

249

250 **On a motion by Binal Patel and seconded by Elaine Santelmann it was voted to rescind the following**
251 **policy: BGG (AYE: Unanimous)**

252

253 **3. Shaker Lane Building Committee Update:** We have already selected our OPM, it was approved by
254 Ryan. They are currently working on the design services draft, that's what we have to essentially present to the
255 public to start to get bidders for that next stage which is hiring an architect and designer for the next phase of
256 the project. We need to find a subcommittee for interviewing. Once we have the ads out it will take 2 to 3
257 months to make a selection for the designers to move forward to the feasibility study. Public input to see what
258 the community wants the school to be which will take about 5 months.

259

260 **Elaine Santelmann:** Decision to rebuild or to renovate, is that made before the architect? Does the architect
261 come up with both plans?

262

263 **Superintendent Kelly Clenchy:** Their job is to take a look at the structure and determine whether or not the
264 building could be renovated or if it's even feasible to renovate, and then they will make that determination.

265

266 **4. SEPAC:** The next meeting will be at the fire station on January 10th at 6:30 PM. Presentation to parents
267 on the new IEP process. Parents are encouraged to join SEPAC as it is in the process of rebuilding and is a
268 real opportunity to get involved with an organization that supports parents of students with disabilities as they
269 navigate their journey.

270

271 **ADJOURNMENT**

272 **On a motion by Justin McCarthy and seconded by Stacey Desmarais it was voted to adjourn at**
273 **9:24PM. Roll Call Vote: Justin McCarthy, AYE; Jen Gold, AYE; Elaine Santelmann, AYE; Binal Patel,**
274 **AYE; and Stacy Desmarais, AYE.**

275

276

277

278

279

280

NEXT MEETING DATE
January 11, 2024
7:00PM

281
282
283
284

285 **DOCUMENTS AS PART OF MEETING**

286

287 **Athletics Update**

288 **Superintendent Goals 2023-2024**

289 **New School Improvement Plan Updates, Standard 2: Professional Development (K-5 Presentation and**
290 **6-12 Presentation)**

291 **District Professional Development Plan for 2023-2024 School Year**

LPS CONNECTIONS SPEAKER SERIES

2023-2024

SESSION THREE

TOPIC:

**Universal Design for Learning
within a Multi-Tiered System of Support**

DATE: January 16th, 2024

TIME: 6pm-7pm

LOCATION: Littleton Middle School
Cafetorium
55 Russell Street
Littleton, MA 01460

SPEAKER:

Tara Trainor

Tara Trainor is a leader and trainer in Universal Design for Learning. Tara has the unique perspective of practicing UDL as a special educator, a reading interventionist and a classroom teacher, and is currently a Director of Curriculum in a district in Massachusetts. Tara has collaborated and worked in conjunction with Katie Novak to design graduate courses and professional development since 2007.





Mr. Paul Orzech *(Advisor/Coach)*
Dexter Crory *(President/Team Captain)*

BRIEF OVERVIEW: ESPORTS IN MASS.

- MSAA Partnership with PlayVS
- 45 participating schools in the PlayVS program
- 1,243 registered players
- 27 students per school program (Average)
- Students who participate feel more connected and motivated, leading to improved attendance, grades, graduation rates, and other positive outcomes.
- Over \$15 million in esports scholarships are available.



2019-2020

- Student Idea
- Kimball Grant

2021-2022

- VR - Oculus Rift
- PlayVS Expansion Pt. 1
 - Nintendo Switch
 - *Smash Bros*
- Wellness Day
- Kimball Pt. 2

2023-2024

- New Teams
- New eSports
- Unified Team (?)
- PlayVS Expansion Pt. 3

TIMELINE OF ESPORTS AT LITTLETON HIGH SCHOOL

2020-2021

- PlayVS
 - *Rocket League*
 - Remote Play

2022-2023

- PlayVS Expansion Pt. 2
 - MSAA Sanctioned
 - MA League
- Playoff Appearance
- Wellness Day 2

2019-2020

KIMBALL GRANT

Virtual Reality - Oculus Rift

- + Recent development used in colleges, high stress businesses & counseling services
 - + *Bonds University Study (1/2019)*
 - + *Colorado University Pilot Program (3/2019)*
 - + *UCLA's Anxiety and Depression Research Center (In Progress)*



2019-2020

- Student Idea
- Kimball Grant

2021-2022

- VR - Oculus Rift
- PlayVS Expansion Pt. 1
 - Nintendo Switch
 - *Smash Bros*
- Wellness Day
- Kimball Pt. 2

2023-2024

- New Teams
- New eSports
- Unified Team (?)
- PlayVS Expansion Pt. 3

2020-2021

- PlayVS
 - *Rocket League*
 - Remote Play

2022-2023

- PlayVS Expansion Pt. 2
 - MSAA Sanctioned
 - MA League
- Playoff Appearance
- Wellness Day 2

2020-2021

PANDEMIC HITS...

- Negatives
 - Kimball Grant items...
- Positives
 - Discovered PlayVS Winter/Spring
 - First eSports teams
 - Northeast League



PlayVS



2019-2020

- Student Idea
- Kimball Grant

2021-2022

- VR - Oculus Rift
- PlayVS Expansion Pt. 1
 - Nintendo Switch
 - *Smash Bros*
- Wellness Day
- Kimball Pt. 2

2023-2024

- New Teams
- New eSports
- Unified Team (?)
- PlayVS Expansion Pt. 3

2020-2021

- PlayVS
 - *Rocket League*
 - Remote Play

2022-2023

- PlayVS Expansion Pt. 2
 - MSAA Sanctioned
 - MA League
- Playoff Appearance
- Wellness Day 2

2021-2022

GROWTH

- VR - Oculus Rift - Official Club
- PlayVS Partnership - Nintendo
 - *Super Smash Brothers*
 - New England League
 - Two seasons
- Wellness Day Tournaments
- Kimball Grant Pt. 2
 - PlayVS Membership
 - New Games & Switch
 - Uniforms



2019-2020

- Student Idea
- Kimball Grant

2020-2021

- PlayVS
 - *Rocket League*
 - Remote Play

2021-2022

- VR – Oculus Rift
- PlayVS Expansion Pt. 1
 - Nintendo Switch
 - *Smash Bros*
- Wellness Day
- Kimball Pt. 2

2022-2023

- PlayVS Expansion Pt. 2
 - MSAA Sanctioned
 - MA League
- Playoff Appearance
- Wellness Day 2

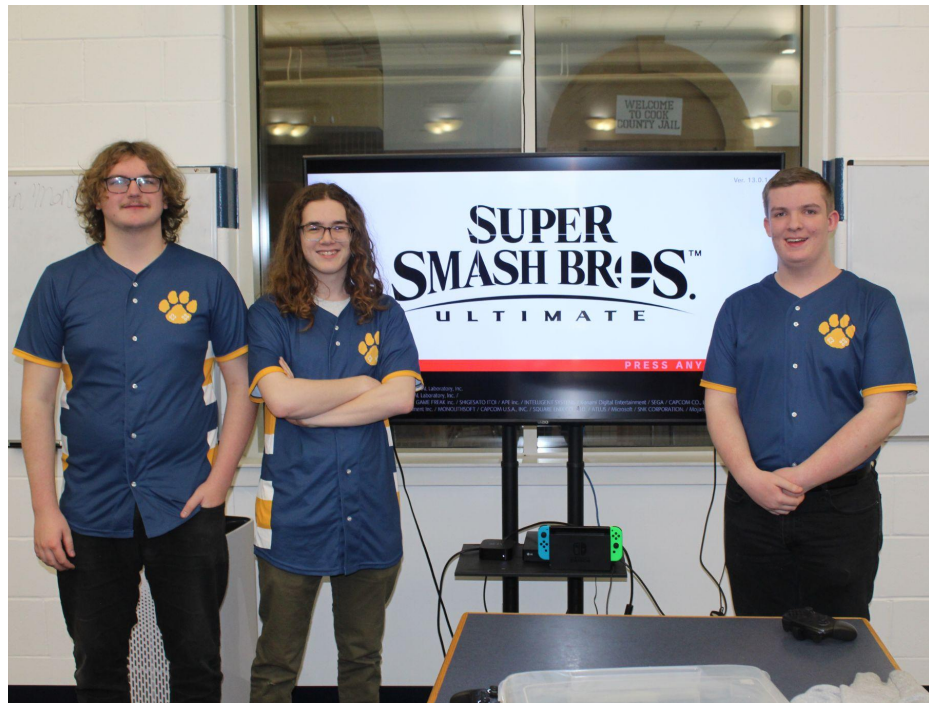
2023-2024

- New Teams
- New eSports
- Unified Team (?)
- PlayVS Expansion Pt. 3

2022-2023

PlayVS GROWTH

- Official MSAA (*Massachusetts School Administration Association*) partnership
 - <https://msaa.net/esports/>
- Massachusetts League
 - Playoffs
 - Opportunities to advance and scholarship money



2019-2020

- Student Idea
- Kimball Grant

2020-2021

- PlayVS
 - *Rocket League*
 - Remote Play

2021-2022

- VR – Oculus Rift
- PlayVS Expansion Pt. 1
 - Nintendo Switch
 - *Smash Bros*
- Wellness Day
- Kimball Pt. 2

2022-2023

- PlayVS Expansion Pt. 2
 - MSAA Sanctioned
 - MA League
- Playoff Appearance
- Wellness Day 2

2023-2024 & Beyond

- New Teams
- New eSports
- Unified Team (?)
- PlayVS Expansion Pt. 3

2023-2024 & Beyond

KEEP EXPANDING

- Regular in-season practices
- Student activity/club fair
- New teams and games
- Unified Team?
- PlayVS major change spring 2024
- Dexter - Team Captain/President

Challenges

- Game times pose challenges for students



School Improvement Plan

Standard 5: Technology

Mrs. Michelle Kane, Principal of Shaker Lane School
Mrs. Cheryl Temple, Principal of Russell Street School
Mr. Jason Everhart, Principal of Littleton Middle School
Dr. John Harrington, Principal of Littleton High School

January 11, 2024

Shaker Lane School

Goals	Action Steps	Indicators of Success
<ol style="list-style-type: none">1. Continue to develop cross-curricular projects and experiences2. Provide tech-ed offerings before and after school, during staff meetings and professional development days	<ol style="list-style-type: none">1. Cross collaboration of staff1. Collaborate with tech leader and Central Office technology staff	<ol style="list-style-type: none">1. Projects2. Photos3. Media Posts4. Seesaw
<ol style="list-style-type: none">3. Implementation of Destiny Online Library System	<ol style="list-style-type: none">1. Update books for the current student population2. Affix barcode labels to all books in the library	<ol style="list-style-type: none">1. Improved check-out time2. Increased student attention time during library

Shaker Lane School

Goals	Action Steps	Indicators of Success
4. Continue to enhance the Imagatorium Makerspace with engaging materials for students	1. Grants 2. Acquisition of materials	1. Student projects 2. New materials
5. Increase the number of TouchView TVs for classrooms	1. Collaborate with Central Office to purchase and 2. Professional development for staff on how to utilize new devices	1. Staff feedback 2. Student & staff usage
6. Implement 1:1 Ipads for K-1 students	1. Collaborate with Central office on implementation 2. Work with staff to determine ipad usage	1. Improved student usage time 2. Whole class usage when needed

Russell Street School

Goals	Action Steps	Indicators of Success
Align school and district-based technology planning with current state, national and international technology standards.	Follow the district's Technology Plan	Continued use and success with technology in the curriculum
Continue to improve staff/administrative utilization and integration of technology.	Fill the Tech Teacher Leader position at RSS	Teachers utilizing the TTL for assistance and suggestions for tech in the classroom
Continue to improve student utilization and integration of technology for college and career readiness.	Expand current digital citizenship program to address shifting competencies.	All classes completing the digital citizenship program in the Think Tank
Provide all student and staff with appropriate access to technology	Review effectiveness of technology being integrated into instructional practices and revise as needed	Ongoing conversations with staff and the tech team regarding technology needs

Littleton Middle School

Goals	Action Steps	Indicators of Success
Phase out staff MacBooks and replace with Chromebooks with touchscreen technology.	<ul style="list-style-type: none">● Begin with teacher volunteers, then move toward expectations for all educators.● Provide focused professional development to increase synergy between Chromebooks, Touchview screens, classroom applications.	<ul style="list-style-type: none">● Increased number of teachers volunteering to switch platforms.● Dedicated opportunities to work with the tech department to increase comfort of use.
Provide more opportunities for students to meaningfully connect technology skills to real-world applications.	<ul style="list-style-type: none">● Consider which skills may be increasingly popular and how to transfer those skills away from the classroom.● Generate interest by connecting skills to future careers and entertainment.	<ul style="list-style-type: none">● Before school and/or after school sessions for tech connections and creativity.● Increased awareness of technology's role in day-to-day life, explore future trends in technology.

Littleton High School

Goals	Action Steps	Indicators of Success
Align school and district-based technology planning with current state, national, and international technology Standards	Interweave UDL principles and practices with instructional technology tools, applications, and projects	<ul style="list-style-type: none">-Observations in classrooms-Teacher reports-Professional Development workshops
Continue to improve staff/administrative utilization and integration of technology	Review and upgrade Technology tools, digital messaging, and school communication via email, website, social media, mobile apps, phone, and text	<ul style="list-style-type: none">-Updated school website-Improved visual presentation of newsletters & social media postings-Partnership with LCTV

Littleton High School

Goals	Action Steps	Indicators of Success
<p>Continue to improve student utilization and integration of technology for college and career readiness</p> <p>Provide all staff and students with appropriate access to technology</p>	<p>Continue support of student and staff use of Interactive Flat Panels in classrooms</p>	<p>-Observations in classrooms</p> <p>-Teacher and student reports</p>
<p>Continue to improve student utilization and integration of technology for college and career readiness</p>	<p>Strengthen Computer Science and Engineering course offerings and experiences at LHS</p> <p>https://www.doe.mass.edu/stem/dlcs/</p>	<p>-Review other High School Programs and Offerings</p> <p>-Consider what post-secondary employers and colleges prefer in high school preparation and graduates</p> <p>-Review MA DESE Digital Literacy and Computer Science</p>

Littleton High School

Goals	Action Steps	Indicators of Success
Provide all staff and students with appropriate access to technology	Provide Digital Citizenship/Cyber Safety training in Grade 9	-Schedule annual training
Continue to improve student utilization and integration of technology for college and career readiness Provide all staff and students with appropriate access to technology	Explore the integration of AI (e.g. Chat GPT, Bard, and DALLE-2 into content areas with an emphasis on academic integrity	-Incorporate into future Technology plans and practices



Instructional Technology

at Littleton Public Schools

HIGHLIGHTS

Julie Lord, Instructional Technology Coordinator

1/11/24

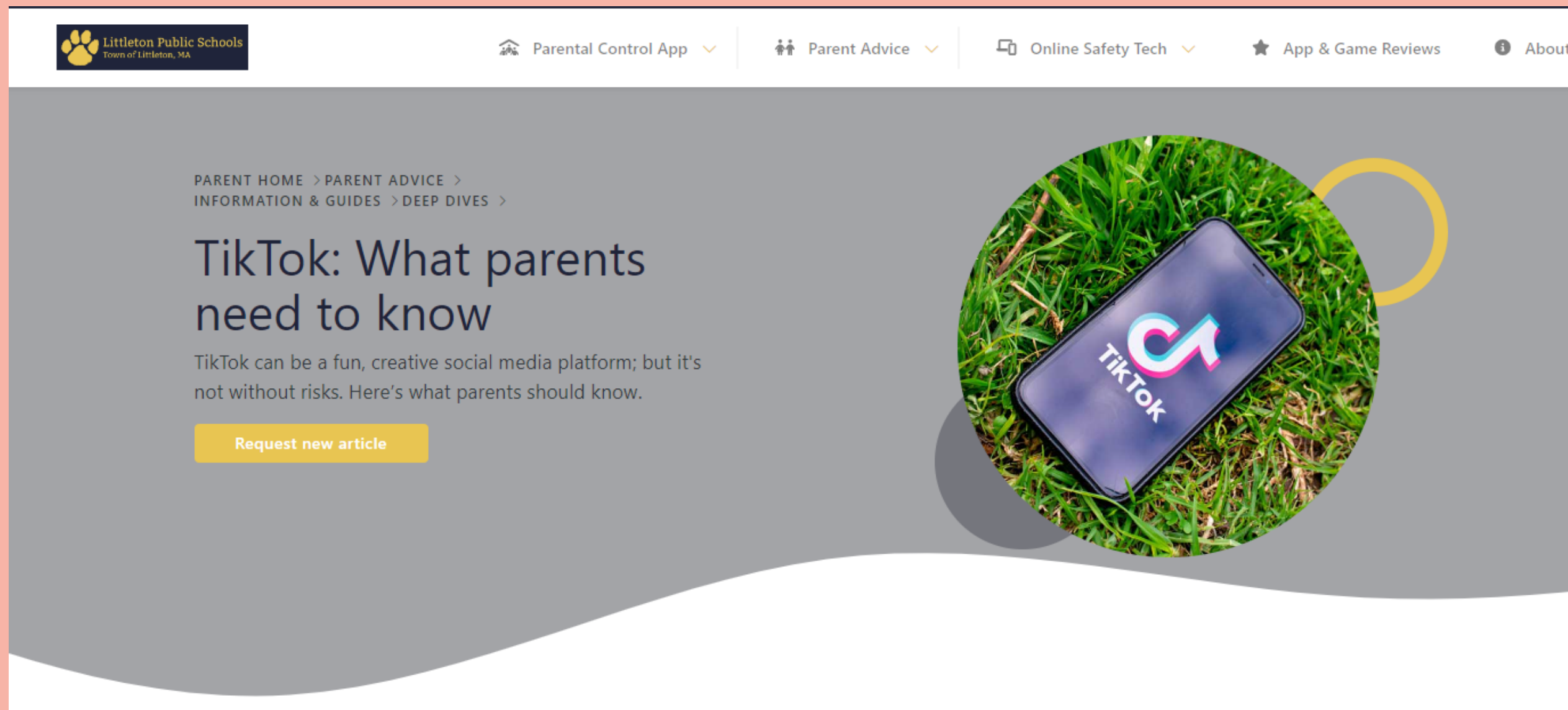
1:1 Technology Program

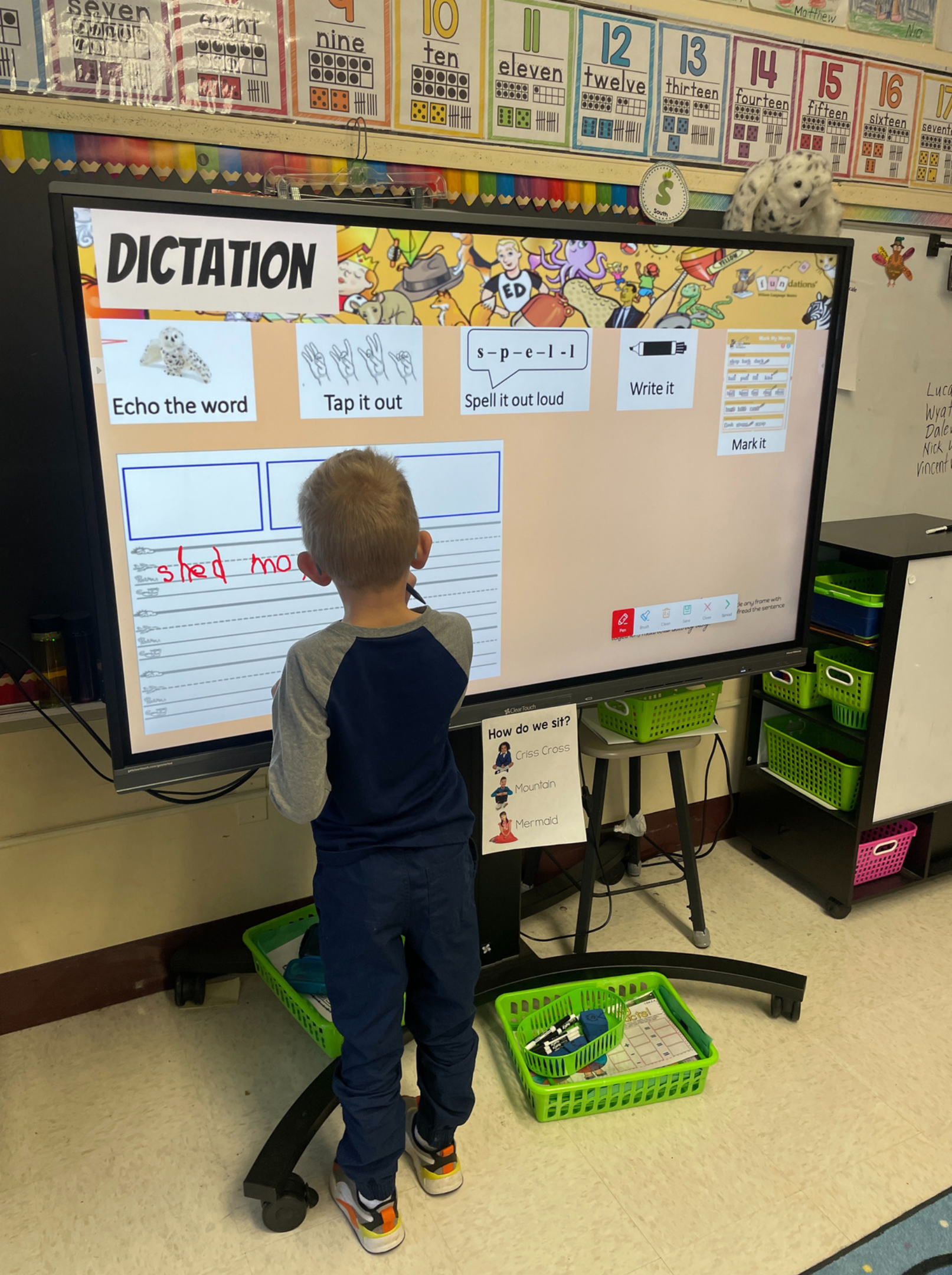
grades K - 12



Online Safety Hub

LITTLETONPS.ONLINESAFETYHUB.IO/PARENT/HOME





What's New in the Classroom?

INTERACTIVE PANELS

- CLEAR TOUCH 65" MOBILE MOTORIZED ADJUSTABLE STAND
- TOUCHVIEW 65" MOBILE STAND

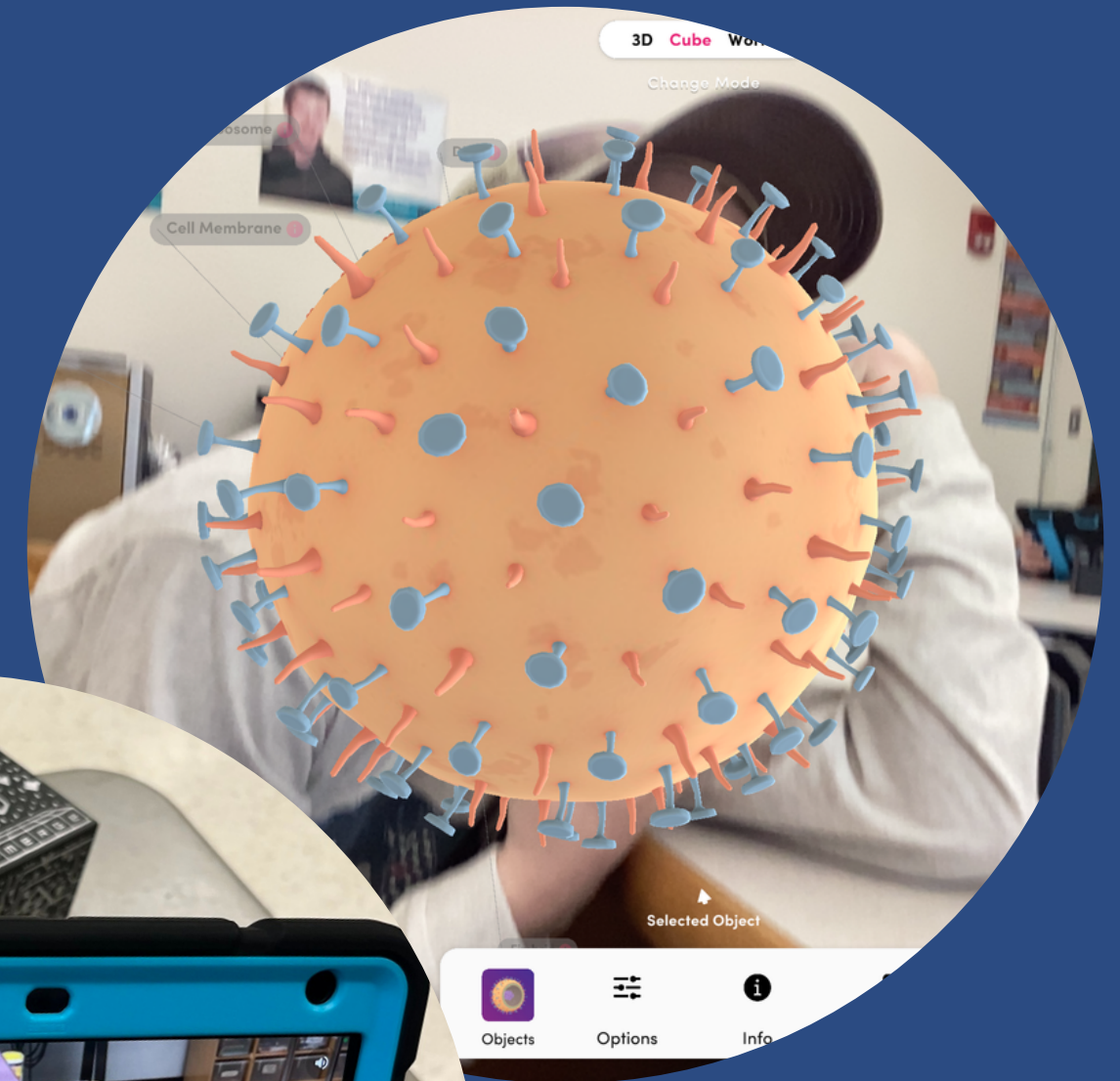
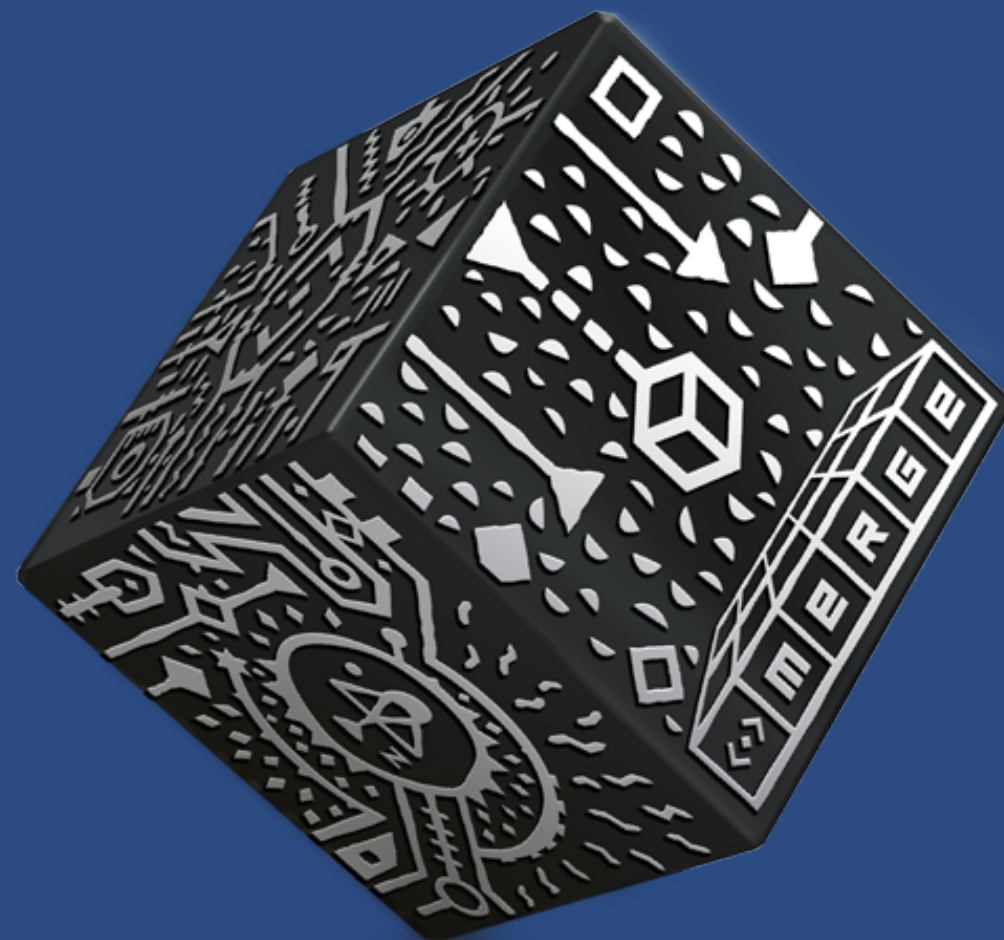
BENEFITS

- STUDENT ENGAGEMENT
- DIGITAL/INTERACTIVE CURRICULUM
- FLEXIBILITY/MOBILITY
- EASE OF DEPLOYMENT/MAINTENANCE/SUPPORT

Merge Cube

THE MERGE CUBE LETS YOU HOLD
DIGITAL 3D OBJECTS, ENABLING A NEW
WAY TO LEARN AND INTERACT WITH THE
DIGITAL WORLD.

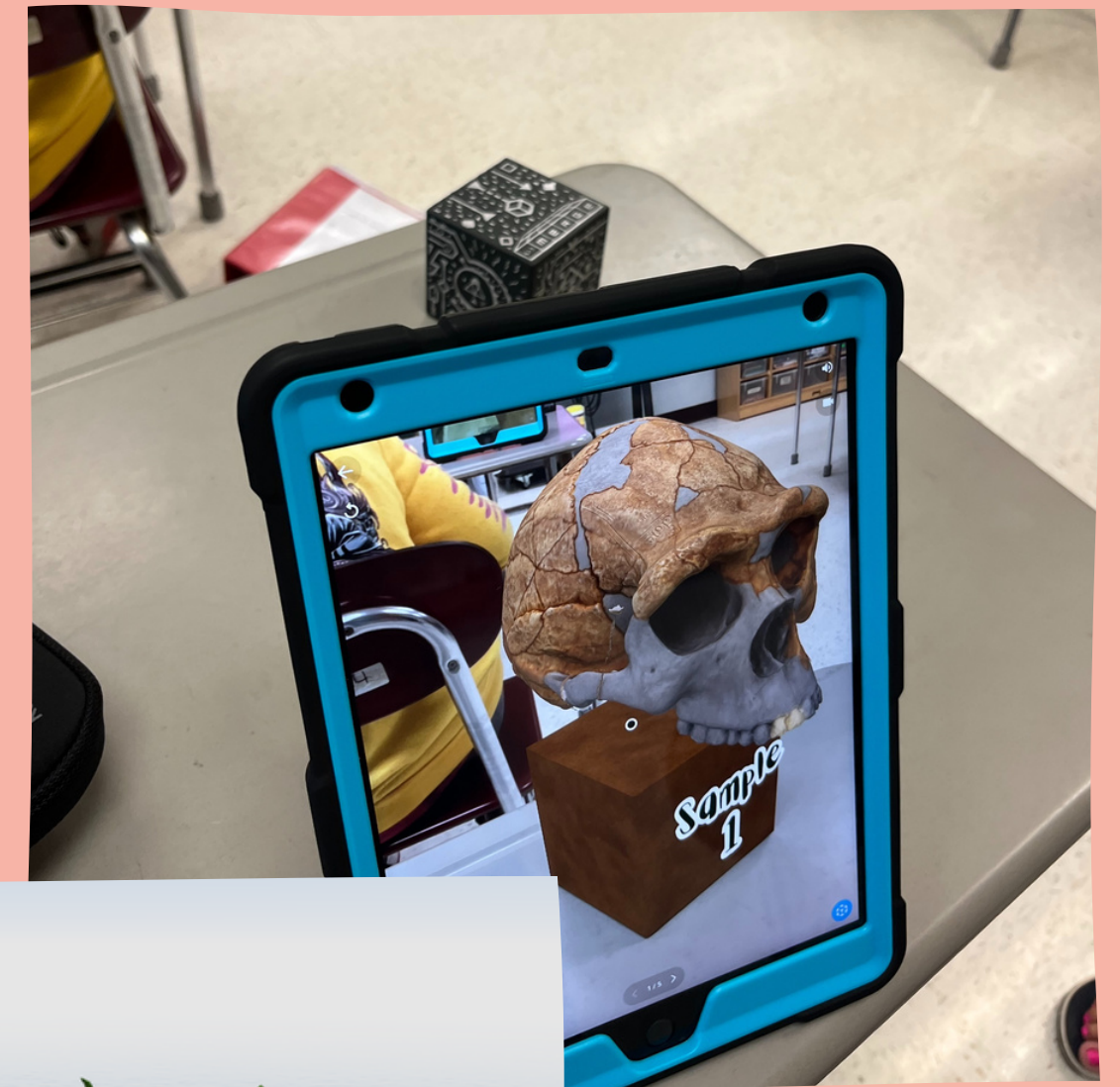
[MERGEEDU.COM/CUBE](https://mergeedu.com/cube)





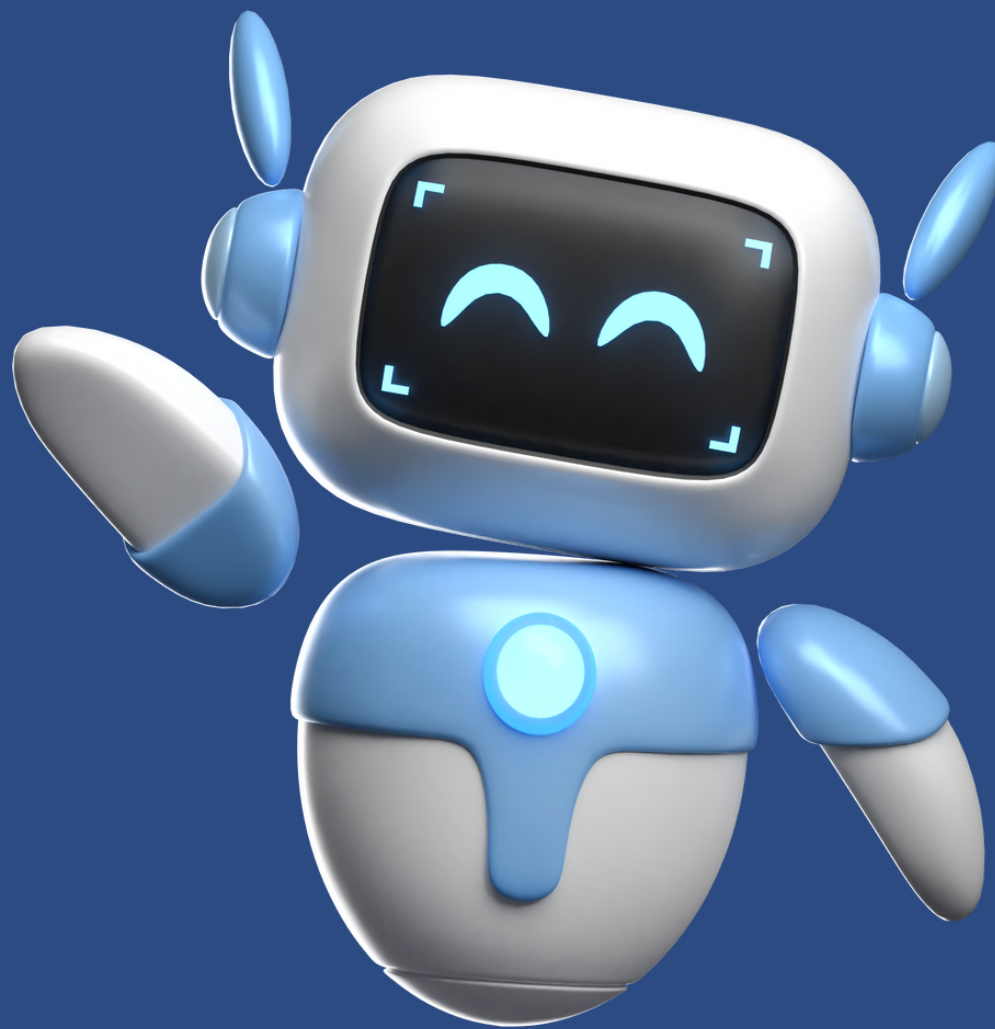
CREATE AR & VR IN THE CLASSROOM

- What is CoSpaces? [Watch this video](#)
- Students can create in a 3D augmented and virtual reality environments
- Design immersive worlds with 3D content (AR or VR) & animate with code.



AI

TEACHERS ARE EXPLORING
GENERATIVE ARTIFICIAL
INTELLIGENCE



Professional Learning

- AI for the Busy Teacher (with Heidi MacGregor)
- ChatGPT Harnessing the Power (with Julie Lord)
- UDL & AI | Diffit (with Novak Education Consulting)
- Make Good Choices when using AI (Educator Guidelines)

Exploring Generative AI

- Canva's Magic Write
- Open AI ChatGPT
- Google's Bard
- Magic School
- Diffit

Discussions

Ongoing conversations about the impact of AI on Education

Technology will never replace great teachers but technology in the hands of great teachers can be transformational.

~ George Couros

Town of Littleton

YEAR-TO-DATE BUDGET REPORT FY 2024

FY 2023-2024 ACTUALS THROUGH JAN 5, 2024

FOR 2024 99

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
310 REGULAR EDUCATION	9,654,287.00	0.00	9,654,287.00	3,591,035.23	11,555.19	6,051,696.58	37.3%
311 SPECIAL EDUCATION	6,509,160.00	0.00	6,509,160.00	2,049,143.52	10,599.74	4,449,416.74	31.6%
312 STUDENT & SUPPORT STAFF	1,483,782.00	0.00	1,483,782.00	620,926.76	39,095.13	823,760.11	44.5%
313 OTHER INSTRUCTION	310,425.00	0.00	310,425.00	120,209.83	2,068.32	188,146.85	39.4%
314 SYSTEM ADMINISTRATION	1,608,547.00	0.00	1,608,547.00	788,166.65	744.00	819,636.35	49.0%
315 SCHOOL ADMINISTRATION	1,402,102.00	0.00	1,402,102.00	657,591.05	0.00	744,510.95	46.9%
316 TRANSPORTATION AND BUSING	1,543,733.00	0.00	1,543,733.00	889,335.22	0.00	654,397.78	57.6%
317 FACILITY & MAINTENANCE	1,921,226.00	0.00	1,921,226.00	1,053,394.95	23,094.93	844,736.12	56.0%
GRAND TOTAL	24,433,262.00	0.00	24,433,262.00	9,769,803.21	87,157.31	14,576,301.48	40.3%

** END OF REPORT - Generated by Steven Mark **

PUBLIC PARTICIPATION AT SCHOOL COMMITTEE MEETINGS

All regular and special meetings of the School Committee shall be open to the public. Executive sessions will be held only as prescribed by the Statutes of the Commonwealth of Massachusetts.

The School Committee desires citizens of the district to attend its meetings so that they may become better acquainted with the operations and the programs of our local public schools. In addition, the committee would like the opportunity to hear the wishes and ideas of the public.

Public comment is not a discussion, debate, or dialogue between individuals and the School Committee. It is an individual's opportunity to express an opinion on issues within the School Committee's authority.

1. At the start of each regularly scheduled School Committee meeting, individuals or group representatives will be invited to address the Committee. The Chair shall determine the length of the public participation segment.
2. Speakers will be allowed three (3) minutes to present their material. The presiding Chair may permit extension of this time limit.
3. The Chair of the meeting, after a warning, reserves the right to terminate speech which is not constitutionally protected because it constitutes true threats that are likely to provoke a violent reaction and cause a breach of the peace, or incitement to imminent lawless conduct.
4. All remarks will be addressed through the Chair of the meeting.
5. Speakers may offer such objective criticisms of the school operations and programs as concern them, but in public session the Committee will not hear personal complaints of school personnel nor against any member of the school community. Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.
6. Written comments longer than three (3) minutes may be presented to the Committee before or after the meeting for the Committee members' review and consideration at an appropriate time.

LEGAL REFS.: M.G.L. 30A: 18-25

SOURCE: MASC - Updated 2023

Adopted: December 15, 1994

Revised: July 12, 2000

Revised: 27 February 2014

Reviewed: February 16, 2017

Revised: December 5, 2023

SCHOOL COMMITTEE POLICY DEVELOPMENT

The School Committee will develop policies and put them in writing so that they may serve as guides for the discretionary action of those to whom it delegates authority.

The formulation and adoption of these written policies will constitute the basic method by which the School Committee will exercise its leadership in providing for the successful and efficient functioning of the school system. Through the study and evaluation of reports concerning the execution of its policies, the School Committee will exercise its control over school operation.

The School Committee accepts the definition of policy set forth by the National School Boards Association:

Policies are principles adopted by a School Committee to chart a course of action. They tell what is wanted; they may include why and how much. Policies should be broad enough to indicate a line of action to be followed by the administration in meeting day-to-day problems, yet be specific enough to give clear guidance.

The policies of the School Committee are framed, and are meant to be interpreted, in terms of state law, regulations of the Massachusetts Board of Education, and other regulatory agencies of the various levels of government.

Legal refs: MGL 71:37H

Adopted:	December 15, 1994
Reviewed:	July 12, 2000
Reviewed:	February 27, 2014
Reviewed:	February 16, 2017
Revised:	December 5, 2023

USE OF ELECTRONIC MESSAGING BY SCHOOL COMMITTEE MEMBERS

As elected public officials, School Committee members shall exercise caution when communicating between and among themselves via electronic messaging services including, but not limited to, electronic mail (e-mail), Internet web forums, and Internet chat rooms. Under the Open Meeting Law, deliberation by a quorum of members constitutes a meeting. Deliberation is defined as movement toward a decision including, but not limited to, the sharing of an opinion regarding business over which the Committee has supervision, control, or jurisdiction. A quorum may be arrived at sequentially using electronic messaging without knowledge and intent by the author.

School Committee members should use electronic messaging between and among members only for housekeeping purposes such as requesting or communicating agenda items, meeting times, or meeting dates. Electronic messaging should not be used to discuss Committee matters that require public discussion under the Open Meeting Law.

Under the Public Records Law, electronic messages between public officials may be considered public records. Therefore, in order to ensure compliance the district shall provide district e-mail addresses, which are archived.

Legal References: M.G.L 4:7; 30A:18-25 66:10

Adopted:	July 12, 2000
Revised:	January 15, 2009
Reviewed:	February 27, 2014
Revised:	December 5, 2023

SCHOOL COMMITTEE CONFERENCES, CONVENTIONS, AND WORKSHOPS

To provide continuing in-service training and development for its members, the School Committee encourages the participation of all members at appropriate School Committee conferences, workshops and conventions. However, in order to control both the investment of time and funds necessary to implement this policy, the committee establishes these principles and procedures for its guidance:

1. The School Committee will be made aware of School Committee conferences, conventions, and workshops. The Committee will periodically decide which meetings appear to be most promising in terms of producing direct and indirect benefits to the school district.
2. Reimbursement to committee members for their travel expenses will accord with the travel expense policy for staff members.
3. When a conference, convention, or workshop is not attended by the full committee, those who do participate will be requested to share information, recommendations and materials acquired at the meeting.

LEGAL REFS.: M.G.L. 40:5

Adopted:	December 15, 1994
Reviewed:	July 12, 2000
Reviewed:	February 27, 2014
Reviewed:	February 16, 2017
Revised:	December 5, 2023

SCHOOL COMMITTEE LEGISLATIVE PROGRAM

The School Committee, as an agent of the state, must operate within the bounds of state and federal laws affecting public education. If the committee is to meet its responsibilities to the residents and students of this community, it must work vigorously for the passage of new laws designed to advance the cause of good schools and for the repeal or modification of existing laws that impede this cause.

To this end:

1. The committee will keep itself informed of pending legislation and actively communicate its concerns and make its position known to elected representatives at both the state and national level.
2. The committee will work with its legislative representatives (both state and federal), with the Massachusetts Association of School Committees, and other concerned groups in developing an annual, as well as a long-range, legislative program. One of the major objectives of the committee's legislative program will be to seek full funding for all state and federally mandated programs.
3. The committee will annually designate a person--who may or may not be a member of the committee--to serve as its legislative representative. This person will be authorized to speak on the committee's behalf with respect to legislation being considered by the Massachusetts Legislature or the United States Congress or their respective committees. In all dealings with individual elected representatives, the Legislature or Congress, the committee's representative will be bound by the official positions taken by the School Committee.

Source: MASC - Updated 2022

Adopted:	December 15, 1994
Reviewed:	July 12, 2000
Reviewed:	February 27, 2014
Reviewed:	February 16, 2017
Revised:	December 5, 2023

VOTING METHOD

Open meeting

Votes of the School Committee will be taken by voice vote or a hand count and shall be recorded in the minutes. If the vote is unanimous only that fact need be recorded. No vote taken at an open session shall be by secret ballot.

All actions will require a majority vote of all members present and voting except as state law, Robert's Rules of Order, Newly Revised, or policies of this Committee require a larger majority. A majority of the members of the School Committee will constitute a quorum.

A two-thirds vote will be required to suspend parliamentary rules of order.

Executive Session

A majority of the members of the School Committee must vote to enter into executive session, with the vote taken by roll call and recorded in the official minutes.

All votes taken in executive session will be recorded roll call votes, and will become part of the minutes of executive sessions. Any votes taken to ratify employment contracts or collective bargaining agreements shall be taken in open session.

Source: MASC

Adopted: July 12, 2000

Revised: 27 February 2014

Reviewed: February 16, 2017

Reviewed: December 5, 2023

MINUTES

The minutes of a School Committee meeting constitute the written record of committee actions; they are legal evidence of what the action was. Therefore, the secretary of the School Committee will be responsible for reporting in the minutes all actions taken by the committee.

Minutes will include:

1. A statement on the nature of the meeting (regular or special), the time, the place, and the approval of the last regular and each subsequent special meeting.
2. Names of the members present or absent, annotated as to arrival and departure times, if during the meeting.
3. A complete record of official actions taken by the committee relative to the Superintendent's recommendations, to communications, and to all business transacted. Resolutions and motions will be given in their exact wording, accompanied by the names of members moving and seconding and a record of the results of the vote. Reports and documents relating to a formal motion may be omitted if they are referred to and identified by title and date.
4. Notation of formal adjournment.

Copies of the minutes will be sent to all committee members at least 48 hours in advance of the meeting at which the minutes are to be approved.

The approved minutes will become permanent records of the committee. Minutes of public meetings and minutes of executive sessions that have been declassified will be in the custody of the Superintendent who will make them available to interested citizens upon request.

LEGAL REFS.: M.G.L. 30A:22; 66:10

Source: MASC

Adopted:	July 12, 2000
Reviewed:	February 27, 2014
Reviewed:	February 16, 2017
Reviewed:	December 5, 2023

POLICY ADOPTION

Adoption of new policies or changing existing policies is solely the responsibility of the School Committee. Policies will be adopted and/or amended only by the affirmative vote of a majority of the members of the School Committee when such action has been scheduled on the agenda of a regular or special meeting.

To permit time for study of all policies or amendments to policies and to provide an opportunity for interested parties to react, proposed policies or amendments will be presented as an agenda item to the committee in the following sequence:

1. First reading – first reading of proposed policy or policies; response from Superintendent; report from any advisory committee assigned responsibility in the area; committee discussion and directions for any redrafting.
2. Second reading – discussion, adoption or rejection.

Amendments to the policy at the second reading stage will not require repetition of the sequence, unless the committee so directs.

The School Committee may dispense with the above sequence to meet emergency conditions.

Policies will be effective upon the date of the vote by the School Committee

Adopted:	December 15, 1994
Reviewed:	July 12, 2000
Revised:	December 15, 2005
Reviewed:	February 16, 2017
Reviewed:	December 5, 2023

NEW SCHOOL COMMITTEE MEMBER ORIENTATION

In accordance with the requirements of law, each new School Committee member elected to the School Committee is required to complete, within one year of their election or appointment, at least eight hours of orientation training. This orientation shall include, but is not limited to, a review of School Finance, the Open Meeting Law, Public Records Law, Conflict of Interest Law, Special Education Law, Collective Bargaining, School Leadership Standards and Evaluations, and the Roles and Responsibilities of School Committee Members.

The School Committee and Superintendent shall assist each new member to understand the Committee's functions, policies and procedures of the Committee as soon after election as possible. Each new member shall be given the following materials:

- A. A copy of the School Committee policy manual
- B. A copy of the Open Meeting Law
- C. A copy of the Conflict of Interest Regulations
- D. A copy of the district's budget
- E. Collective bargaining agreements and contracts
- F. Student and staff handbooks

Each new member shall also receive any other materials the Chair and/or the Superintendent determine to be necessary.

The Chair and/or Superintendent shall also clarify policy:

- A. arranging visits to schools or administrative offices
- B. requesting information regarding school district operations
- C. responding to community requests/complaints concerning staff or programs
- D. handling confidential information

Whether appointed or elected, new members should be advised that they are also members of the Massachusetts Association of School Committees, Inc. and should be encouraged to utilize the services and resources MASC provides by attending meetings or workshops specifically designed for new Committee members. Their expenses at these meetings or workshops will be reimbursed in accordance with established School Committee policy.

SOURCE: MASC

LEGAL REF.: M.G.L. 71:36A

Adopted:	December 15, 1994
Reviewed:	July 12, 2000
Revised:	February 27, 2014
Reviewed:	February 16, 2017
Reviewed:	December 5, 2023

SCHOOL COMMITTEE MEMBER COMPENSATION AND EXPENSES

The School Committee shall serve without compensation, except that a member of a School Committee of a city, town, regional school district or superintendency union may be compensated for his/her services by a majority vote of the city council in a city having a Plan D or Plan E charter; in a city not having a Plan D or Plan E charter by vote of the city council, subject to the provisions of the charter of such a city; in a town by a majority vote at a town meeting; and in a regional school district or school superintendency by a majority vote of the voting member towns authorized at their respective town meetings, the amount of such compensation, in each case, to be set by the respective cities, towns or groups of towns. No member of a School Committee in any town shall be eligible to the position of teacher, or Superintendent of public schools therein, or in any union school or superintendency union or district in which his/her town participates.

Upon submitting vouchers and supporting bills for expenses incurred in carrying out specific services previously authorized by the Committee, members may be reimbursed from school funds.

Reimbursable expenses may include the cost of attendance at conferences of School Committee associations and other professional meetings or visitations when such attendance and expense payment has had prior School Committee approval.

LEGAL REFS.: M.G.L. 40:5; 71:52

Source: MASC

Adopted: December 15, 1994
Reviewed: July 12, 2000
Reviewed: February 27, 2014
Reviewed: February 16, 2017
Reviewed: December 5, 2023

SCHOOL COMMITTEE MEMBERSHIPS

The committee will maintain memberships in the state School Committees (boards) associations and take an active part in the activities of this group.

It may also maintain institutional memberships in other educational organizations, which the executive officer and committee find to be of benefit to members and personnel.

The materials and benefits of institutional memberships will be distributed and used to the best advantage of the committee and the staff.

Source: MASC

Adopted:	July 12, 2000
Reviewed:	February 27, 2014
Reviewed:	February 16, 2017
Reviewed:	December 5, 2023